

Planning Timeline

Pre-trip

5 to 6 months

- Obtain parish (or diocese's) support for your trip
- Develop an application and requirement sheet
- Parent Meeting 1 - informational meeting with prospective team members and parents
- Team Meeting 1 - with interested members
- Secure Covenant forms from participants
- Secure transportation
- Secure lodging for entire trip, including lodging needed while traveling
- Take care of funding/fund-raising
- Plan dates for Bibles studies and Retreat/Work day

4 months

- Plan the retreat/work day for your team
- Attend pre-project visit
- Develop Specialized Teams for work at site
- Set the date for a commissioning service depending on your parish (diocese) scheduling, this may need to be done earlier

2 - 3 months

- Do Bible studies provided by EMX with leaders and youth
- Start planning a commissioning service
- Do retreat/work day for your team
- Have specialized teams meet
- Recheck transportation and lodging arrangements
- Secure additional liability insurance
- Parent Meeting 2 - secure details and cost

1 month

- Secure medical forms
- Hold commissioning service
- Have specialized groups meet and finalize
- Determine a date for the Mission team report after the trip
- Second Parents meeting detailing itinerary, collecting necessary forms

1 day before

- Pack cargo van that will carry needed supplies
- leave complete itinerary and contact information with parish/diocese.

Post Trip

- Last day of trip - Team members evaluate the trip
- Evaluate group's goals
- Evaluate personal goals with family groups

Within 1 month after

- Have youth create a report for the trip to present to the parish